



MPWGA  
AGA Delegate/Representative  
Job Description  
Revised: December 1, 2023

**Position:** AGA Delegate/Representative (referred to as Club Officer)

**Job Description:** Delegates/Representatives serve as the communications link between the AGA and the MPWGA. They share regular communications from the AGA with MPWGA members, convey MPWGA issues and survey results to the AGA, and attend occasional AGA meetings.

**Club Officers adhere to the following AGA guidelines:**

1. Notify the AGA of club changes via online club officer form or e-mail.
2. Access the latest AGA information via the AGA website and disseminate the information to MPWGA members.
3. Participate in electing AGA Executive Committee members by completing the ballot sent by AGA.
4. Contact the AGA with MPWGA questions, ideas, or concerns.

**Club Officers are required to:**

1. Be a year-round resident.
2. Be attuned to MPWGA programs and goals.
3. Attend the AGA Workshops when offered.
4. Submit MPWGA member Hole-in-One information to the AGA:  
<https://form.jotform.com/80984318521157>
5. Update the MPWGA Board Roster to the AGA website.
6. Manage the MPWGA State Medallion qualifier tournament by following the AGA's State Medallion Tournament Conditions of Competition:
  - SM Order Form: <https://form.jotform.com/anjgolf4/2023-womens-state-medallions>
  - Competition Guidelines: <https://23987456.fs1.hubspotusercontent-na1.net/hubfs/23987456/State-Medallion-Conditions-of-Competition-March.2023.pdf>