



Approved MPWGA Board Meeting Minutes

January 11, 2022

P.O. Box 8525
Tucson, AZ 85739

www.MPWGA.com

Attendees: Judy Grow, Cathy Quesnell, Linda Schauer, Connie Simonds, Donna Yon, Andrea Dresch, Lori Stegink, Marilyn Brewer, Susan Dell, Melanie Bassham

Not Attending: Midge Borchert, Tina Donovan, Debbie McMullin

Attending Via Zoom: Brenda Creel, Kim Cox

Guests: none

President Judy Grow called meeting to order at 1:43 p.m.

Judy began the meeting by welcoming all members. She clarified that those positions having multiple chairs (Chair and Co-chair for example, as in Special Events) would have only one vote on matters, not two.

Judy thanked Lori for setting up Zoom. The board then discussed the need for MPWGA to obtain their own Zoom account since it provides flexibility for the members to attend the meetings remotely. A free account only permits meeting duration for 40 minutes, not long enough for most board meetings. Donna made a motion for MPWGA to purchase a Zoom account. Melanie seconded it. The board voted and the motion passed unanimously. The cost is approximately ~\$150/year. The host will be Judy with Lori assisting.

Judy also mentioned that an agenda for the January 25th Kick-Off Meeting will be sent to the board members. All available board members will have the opportunity to discuss their responsibilities at the dinner. Judy requested all board members to review their job description and update it if necessary.

Judy read an email from Ellen Victor (one of the webmasters) requesting that members utilize the website for weekly events, especially for pairings and scorecards (as opposed to sending these to members via weekly emails). Judy would like to acknowledge the webmasters at the Kick-Off Dinner. Additionally, she would like to acknowledge Andrea Gray for her work in photography for the league. Judy may request if Andrea can provide a looping slide show to play in the background for the January 25th Dinner.

Ex-Treasurer Susan Dell reviewed the December 2021 Report, the 2021 Annual Report and the 2021 Annual vs Actual Treasurer's Report being careful to point out that the \$12,022 Actual Year End Cash Balance already includes prepaid memberships for next year in the amount of \$4,420. Susan commented that she believed the positive balance supported a reason for more dollar participation on MPWGA's part at the kick off dinner. There was some discussion but no change was made in the \$15/pp charge. Judy thanked Susan for spending time with the new board members to explain the numbers.

Secretary Melanie Bassham asked if anyone could think of a reason to keep minutes and notes from 2018 or if the last 2 years of meeting minutes and record keeping would suffice. Susan Dell said that in past years, they had referred to minutes and other records, going back several years. It was decided that the Secretary's book should remain as is for the time being. Going forward, approved minutes will be posted on the website and Melanie will keep an electronic copy.

Treasurer Cathy Quesnell stated that she planned to keep electronic records and a back up thumb drive to pass down to her successor. Lori Stegink suggested that Microsoft Sharepoint, a cloud service, would be a good place to store our treasurer's and secretary's records for ease of accessing them and for back up, in case of computer failure or lost thumb drives. Cathy researched the number of years required for keeping treasury records and determined that 5 years of records were required. Older records will be shredded. Cathy stated that she paid \$33 in order to update her 2013 version of QuickBooks to the current 2022 version. Connie Simonds asked how money was paid to MPWGA from AGA. Cathy said she receives a check but it would be much simpler if she could set up direct deposit with AGA for ease of transferring money. The board approved the request. Cathy also asked Connie if the membership roster could be numbered in the far left hand column of the excel spreadsheet for quick reference to the total number of members. Connie also asked when paid by check for renewing/new members, how the money gets transferred to AGA. Last year, money had to be sent on the 31st of December by debit card, a bit too last minute. This payment method spurred a discussion on the use of online renewal and use of the MPWGA website in general. Suggestions were made how to encourage the members to use the website. Those suggestions included: Judy mentioning it in the kick-off meeting, Brenda adding a paragraph about the website in the newsletter and the development of a Frequently Asked Questions Section (in the newsletter and on the website) showing that the answers can be found on the MPWGA website. Cathy said that she now has a key to the post office box. Lori has the other key, so no new keys are necessary.

Membership Chair Connie Simonds reported we have a new member, Deb Anderson and a renewing member, Nan Lemos for a total of 116 members. She has been sending information to individual webmaster emails (Ellen Victor, Connie Plapinger and Mary Kay Nordhill) and asked if this method was correct. Judy stated that the address she should send it to was MPWGAwebmasters@gmail.com. Connie stated that several members had requested an updated photo for their profile, and so she had forwarded those photos to the MPWGA Webmasters. She has also received bios for new members and those should be sent to Brenda for the newsletter. Connie asked whether the list of all members should be sent to just the board members or to the ad hoc (AGA) members as well. The decision was made that sending the new list to either group was acceptable. Connie stated she is unable to attend the kick-off dinner but that Linda DeWitt will represent her instead.

Vice President Brenda Creel requested that all new information to be included in the newsletter be sent to her as soon as possible but not later than the 27th of this month. She would add any bios or new photos that members wanted to post (existing members wanting to update their photo should send them directly to the webmaster). The member can send their photo to her or we can request that our in-house photographer, Andrea Gray, take their picture.

Weekly Events Chair Linda Schauer mentioned that Jacque Kline had an eagle today at #5! She distributed a new copy of the 2022 Golf Schedule, however, there were several instances where that schedule didn't match the Special Events Calendar, some of which is due to the overseeding schedule. Judy pointed out that we are to have a business meeting quarterly but not all 4 were scheduled nor were they properly spaced. Some of the business meetings/lunches were scheduled when we golf with tee times, so those will need to be rescheduled. Donna, Linda and Judy decided to meet separately to review any changes and confirm we have availability for any changes with Jessica and/or the golf shop.

Handicap Chair Andrea Dresch said she had not been able to locate the index yet for Deb Anderson. Her numbers for new members (116), handicap members only (33) for a total of 149, matched with Connie's numbers.

Special Events Co-Chair Kim Cox said that she is waiting for feedback from those ladies having decorations from previous events. Kim and Debbie McMullin will compile an inventory list once all have responded. She requested that Brenda include a request for co-leaders and assistants in the newsletter for the Bubba Sadie and Cancer Tournament. It was mentioned that Sharon Marchione has volunteered to chair the Cancer Tournament and has requested time at the next board meeting to present her ideas and have discussions. The board decided that the winning team should chair the Coyote Classic for the 2022 event, as this has been the tradition. Kim will ask Janey Clausen, Ann Lange, Terry Kelly and Ann Van Sickle to run the event. Brenda Creel has agreed to chair the Bubba Sadie Event

Social Chair Donna Yon said she will be hosting on behalf of MPWGA at the Activity Fair between 8 a.m. and 11 a.m. on January 22, with Melanie assisting. Cathy and Donna are going to work on a poster to display for the event.

Rules Chair Marilyn Brewer advised that Mike Karpe will be at the January 25th kick off dinner to present proper procedures regarding play from the red penalty area on hole #6 at the Preserve.

Sponsorship Chair Lori Stegink advised that letters have been sent to all the sponsors and she was waiting for checks to arrive. Deadline for sponsorship is January 15th. In 2021, there were 17 sponsors. A new sponsor, Wildfire Wings, is already onboard. A master sponsors list is on the website. A list of sponsors will be displayed weekly for Tuesday League Day. A president's email will be sent to the league ladies to request assistance for putting out and taking down the signs on league day. Lori will find out if Dr. Tucker will speak at the kick-off dinner.

Action Items:

Judy, Linda and Donna to review and reschedule as necessary any changes to the golf schedule to coincide with the special events schedule.

Donna to review with Food & Beverage to confirm availability.

Lori to obtain more detailed information for Zoom and Microsoft Cloud accounts.

Judy or Donna to confirm the Cactus Room is available for our use on 4/19/22 instead of 4/12, since the April board meeting will need to be rescheduled then.

Next Board Meeting will be on February 8, 2022, 1:30 Cactus Room and on Zoom. An upcoming discussion regarding by-laws and standing rules will be held then.

Meeting Adjourned at 3:38 p.m.

Respectfully Submitted
Melanie Bassham
Secretary, MPWGA